

Gardiner Community Center Board

Minutes: July 19, 2017

Call to Order

The meeting was called to order by President Carol Hansen Hills at 10:05AM. Also present: Vice President Fran Reynolds, Treasurer Trish Warner, Secretary Herb Cook, directors Steve Durupt and Barbara Reavis.

Public Comment / Recognition of Guests

Guest Mark Nebel was recognized and thanked for his landscaping assistance.

Approval of Minutes

Minutes of the previous Board meeting on June 21, 2017, were approved as presented.

Communications

None

Facility Report/Maintenance

Fran Reynolds reported:

- Caretaker Andrew Watson has locked the trash bin to prevent unauthorized deposits of non-GCC trash. Andrew and Trish Warner have keys to the lock.
- During their quarterly service, Aire Flo inspected the heating system on July 6 and found no problems. Maintenance is conducted annually. The technician was asked to inform the company that service should not be scheduled on Tuesday or Thursday mornings.
- Strait Flooring made warranty repairs on the new downstairs floor; Barbara will send a thank-you note.

Facility Report/Rental & Scheduling

Fran Reynolds reported:

- Jim Coulter, who maintains ham radio equipment in the CERT room, has not been able to use GCC's Ooma/Telo phone connection.
- Facility usage in the second quarter (April through June) decreased about 1 percent, while revenue decreased from \$4,730 to \$3,600. Third quarter usage may also be down.

Landscape Committee

Trish Warner reported that Mark Nebel cleared ditch and berm areas with a weedeater at a cost of \$80. Trish will coordinate with Mark on additional landscape maintenance. Fran Reynolds suggested scheduling a fall cleanup day.

Treasurer's Report

Trish Warner reported:

- **Financial Statements:** June receipts of \$4,632.50 included Jefferson County's 2017 Grant of \$3,120. June expenditures were \$1,592.85. Checking account balance at June 30 was \$18,130.15. July bills total \$1,388.62. **MSA (Fran/Barb): to approve the Treasurer's Report and authorize payment of bills.**

Old Business

- **Maintenance & Cleaning:** Barb reported the two small downstairs rooms had been painted and the hallway and bathroom cleaned. Board members thanked Barb for organizing the work. Barb said she will schedule a clean-up/touch-up session for the upstairs meeting room in August or September. Herb will ask Tom Walker if Jefferson County can clean the gutters before Cash Struxness washes the exterior windows. Carol will ask Tom Walker about installing chair rails and checking the fan in the women's restroom.
- **Gardiner History Archive:** Deborah Quinnell and Ann Waldron have scheduled a meeting on July 22 to begin the project. Gardiner webmaster Tom Carey alerted Fran Reynolds to a website, www.gardinerhistory.org, which includes information, news clippings and photographs.

Next Meeting

Board members agreed to cancel the August meeting.

Next meeting will be 10:00AM Wednesday, September 20. (*Secretary's note: subsequently rescheduled to September 13.*)

There being no further business to come before the Board, the meeting was adjourned at 11:30AM.

Respectfully submitted,

Herb Cook
Secretary